



Constitution



Greater Sydney Tenpin Bowling Association Limited

Trading as

TENPIN SYDNEY

ABN 36-001-821-147

PART 1.

1 INTRODUCTION

These are the rules of the Greater Sydney Tenpin Bowling Association Limited trading as TENPIN SYDNEY hereafter referred to as TENPIN SYDNEY.

2 INTERPRETATION.

- (a) (i) In these Regulations, masculine includes feminine.
- (a) (ii) In writing or written means and includes printing or means of producing words in visible form.
- (a) (iii) Words purporting singular include the plural, and words purporting plural include the singular where the context permits.
- (b) Board, means the Board of Directors of Tenpin Sydney.
- (c) Secretary means any person appointed to perform the duties of a Secretary of Tenpin Sydney.
- (d) Bowling, means the participant sport known as tenpin bowling and, Bowlers shall have corresponding meaning.
- (e) Association in relation to bowling shall mean any organisation promoting, fostering and conducting bowling within the Sydney area.
- (f) Incorporated Association means the Greater Sydney Tenpin Bowling Association Limited trading as Tenpin Sydney.

PART II: OBJECTS

3 The objects of Tenpin Sydney are to: -

- (a) Promote and encourage the participation of persons and organisations in the sport of Tenpin Bowling in the Sydney area.
- (b) To encourage membership in Tenpin Sydney,
- (c) To do all things and acts conducive to the furtherance of the objects and interests of Tenpin Sydney.

- (d) To subscribe to, become a member of and co-operate with or amalgamate with any other association or organisation whether incorporated or not, whose objects are wholly or in part similar to those of Tenpin Sydney, provided that Tenpin Sydney shall not subscribe to or support with its funds or amalgamate with any association or organisation which does not prohibit the distribution of its income and property among its members to an extent at least as great as that imposed on Tenpin Sydney under these regulations. Any decisions on amalgamations must be approved by members at a special general meeting
- (e) To appoint, employ, remove, or suspend such Managers, Clerks, Secretaries, servants, workmen and other persons as may be necessary or convenient for the purposes of Tenpin Sydney.
- (f) In furtherance of the objects of Tenpin Sydney, to transfer all or any part of the property, assets, liabilities and engagements of Tenpin Sydney, to any one or more of the companies, institutions, societies, or associations with which Tenpin Sydney is authorised to amalgamate.
- (g) The income and property of Tenpin Sydney shall be applied solely towards the promotion of the objects of Tenpin Sydney as set forth in these regulations.

PART III: MEMBERSHIP

- 4** Every applicant for membership of Tenpin Sydney shall apply in writing. Such application is to be in such form as the Board from time to time prescribes. Every application shall be accompanied by the prescribed annual subscription.
- 5** Upon receipt of any application for membership, the designated Board Member shall forthwith issue the applicant with the prescribed proof of membership, unless he is unsure as to whether the application should be accepted. He should, at the very next meeting of the full Board, present the application for consideration.
- 6** When an applicant has been accepted for membership and has made payment of his annual subscription, said applicant shall become a member of Tenpin Sydney. Should the Board reject an applicant, all monies paid, as annual subscription shall be returned in full.
- 7** The annual subscription payable by members of Tenpin Sydney shall be such as the association in general meeting from time to time prescribe, provided that until the association shall otherwise resolve, the annual subscription shall be set at \$15.00.
- 8** Annual subscriptions shall become payable in advance on the first day of January in every year, or at such time as a new applicant applies for membership.
- 9** The Board may each year, set a reduction in fees for any membership applications made on or after the first day of October of that year.
- 10** The Secretary shall, on payment by the applicant of the amount referred to in clause 7, enter the applicant's name and the date in the register of members.

CESSATION OF MEMBERSHIP

- 11** A member ceases to be a member of Tenpin Sydney if that member: -
 - (a) resigns his membership; or
 - (b) is expelled from Tenpin Sydney;
 - (c) dies.
- 12** If the subscription of a member shall remain unpaid for a period of two calendar months after it becomes due, then the member shall be debarred from privileges of membership and his name removed from the register of members,

provided that the Board may reinstate the member and restore his name to the register on payment of fees due, if the Board thinks fit to do so.

- 13 A member may at any time, by giving notice in writing to the secretary, resign his membership of Tenpin Sydney, but shall continue liable for all monies due by him to Tenpin Sydney.
- 14 Where a member ceases to hold membership, the secretary shall make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

REGISTER OF MEMBERS

- 15 (a) The secretary of Tenpin Sydney shall establish and maintain a register of Members in Tenpin Sydney, specifying the name and address of each person who is a member of Tenpin Sydney, together with the date on which the person became a member.
- (b) The register of members shall be kept at the principal place of administration and shall be open for inspection free of charge, by any member of Tenpin Sydney at any reasonable hour.

MEMBERS' LIABILITIES

- 16 The liability of a member of Tenpin Sydney to contribute towards the payment of the debts and liabilities of the association of the cost, charges and expenses of the winding up of Tenpin Sydney is limited to the amount of \$5.00.

DISCIPLINING OF MEMBERS

- 17 (1) Where the Board is of the opinion that the member of Tenpin Sydney:
- (a) has persistently refused or neglected to comply with a provision or provisions of these rules;
 - (b) is guilty of any conduct which is unbecoming of a member or prejudicial to the interest of Tenpin Sydney, the Board shall have the power by resolution to censure, fine, suspend or expel the member from the association and in the latter case to erase his name from the register of members. Any member of the Board who is found guilty of financial impropriety with Association funds is liable to the penalties of the inability to hold office in any league or on the Board of the GSTBA for life and a suspension from membership for a minimum period of twelve (12) months.
 - (c) Provided that no member shall be fined an amount exceeding the annual subscription of an ordinary member of the association.
- (2) Providing further that at least 7 days before the meeting of the Board at which such resolution is passed, the member shall have had notice of such meeting and of what is alleged against him and of the intended resolution and that he shall at such meeting and before the passing of such resolution, have had the opportunity of giving orally or in writing, any explanation or defence he may think fit.
- (3) A resolution of the Board under clause (1) is of no effect unless the Board, at a meeting held not earlier than 14 days and not later than 28 days after service on the member of a notice under clause confirms the resolution in accordance with this rule.
- (4) Where the Board passes a resolution under clause (1), the secretary shall, as soon as practical, cause a notice in writing to be served on the member: -

- (a) setting out the resolution of the Board and the grounds on which it is based;
 - (b) stating that the member may address the Board at a meeting to be held not earlier than 14 days and not later than 28 days after service of the notice;
 - (c) stating the date, place and time of the meeting and
 - (d) informing the member that the member may do either or both of the following:
 - (i) Attend and speak at the meeting;
 - (ii) Submit to the Board at or prior to the date of the meeting written presentations relating to the resolution.
- (5) At a meeting of the Board held as referred to in clause (3) the Board shall:
- (a) Give to the member an opportunity to make oral representations.
 - (b) Give due consideration to any written representations submitted to the Board by the member at or prior to the meeting; and
 - (c) By resolution determine whether to confirm or to revoke the resolution.
- (5) Where the Board confirms a resolution under clause (4), the secretary shall, within 7 days after that confirmation, by notice in writing inform the member of the fact and of his right of appeal under rule 18.
- (7) A resolution confirmed by the Board under clause (4) shall not take effect: -
- (a) Until the expiration of the period within which the member is entitled to appeal against the resolution where the member does not exercise the right to appeal within that period; or
 - (b) Where within that period the member exercises the right to appeal, unless or until the association confirms the resolution pursuant to rule 17 (1).

RIGHT OF APPEAL OF DISCIPLINED MEMBER.

- 18**
- (1) A member may appeal to the association in general meeting against a resolution of the Board which confirmed under rule 17 (3), within 7 days after notice of the resolution is served on the member by lodging with the secretary, a notice to that effect.
 - (2) Upon receipt of a notice from a member under clause (1), the secretary shall notify the Board which shall convene a general meeting of Tenpin Sydney to be held within 21 days after the date on which the secretary received the notice.
 - (3) At a general meeting of the Association convened under clause (2) -
 - (a) no business other than the question of the appeal shall be transacted;
 - (b) The Board and the member shall be given the opportunity to state their respective cases orally or in writing, or both; and
 - (c) The members present shall vote by secret ballot on the question of whether the resolution should be confirmed or revoked.
 - (d) If at the general meeting the association passes a special resolution in favour of the confirmation of the resolution, the resolution is confirmed.

PART IV: THE BOARD

- 19** (1) Subject in the case of the first members of the Board to section 21 of the Act, the Board shall consist of: -
- (a) The office bearers of Tenpin Sydney; and
 - (b) No more than 2 elected members representing each bowling centre.
- (2) The office bearers of Tenpin Sydney shall be: -
- (a) The President;
 - (b) The Vice President;
 - (c) The Secretary;
 - (d) The Treasurer;
 - (e) The Tournament Chairperson;
 - (f) The Inter-District Committee Chairperson;
 - (g) The East Coast Committee Chairperson;
 - (h) The Junior Committee Chairperson.
- (3) The office bearers of the association shall be known as the Executive Officers of the association and shall consist of a President, a Vice President, an Honorary Secretary, an Honorary Treasurer and the Chairperson of any committee which consists of five or more members, of which two shall be members of the Board. The office of Chairperson of any such committee may be combined with office of Vice President providing that no more than two such offices are thereby combined.
- (4) The positions of Honorary Secretary and Honorary Treasurer may be combined into the position of Honorary Secretary / Treasurer.

POWERS, ETC. OF THE BOARD.

- 20** The Board shall be called the Board of Directors of the association and, subject to the Act, the Regulation and these rules and to any resolution passed by the association in general meeting-
- (a) Shall control and manage the affairs of the association;
 - (b) May exercise all such functions as may be exercised by the association other than those functions that are required by these rules to be exercised by a general meeting of members of the association and
 - (c) Has power to perform all such acts and do all such things as appear to the Board to be necessary or desirable for the proper management of the affairs of the association.

CONSTITUTION AND MEMBERSHIP.

ELECTION OF MEMBERS.

- 21** (1) At the first general meeting of the association and at the annual general meeting of the association in each year thereafter, the office bearers and other members of the Board shall be elected from among the members. Other than the office bearers, all other members of the Board shall be elected on the basis of no more than two per bowling centre, provided that the members in general meeting may make provision for such number of Board members not attached to a bowling centre as they consider appropriate, but only

when each and every bowling centre has at least one elected member. Such office bearers and members of the Board shall hold office until the next annual general meeting when they shall retire, but may be eligible for re-election.

- (2) The elections of office bearers and other members of the Board shall take place in the following manner:
- (a) Any two members of the association shall be at liberty to nominate any other member to serve as an office bearer or other member of the Board;
 - (b) The nominations, which shall be in writing and signed by the member and his proposer and seconder, shall be lodged with the secretary at least fourteen days before the annual general meeting at which the election is to take place;
 - (c) A list of candidates names in alphabetical order, with the proposer and seconders' names, shall be posted in a conspicuous place in the registered office of the association for at least seven days immediately preceding the annual general meeting;
 - (d) Balloting lists shall be prepared (if necessary) containing the names of the candidates only in alphabetical order, and each member present at the annual general meeting shall be entitled to vote for any number of such candidates not exceeding the number of vacancies;
 - (e) If there are insufficient candidates nominated, there shall be no nominations accepted from the floor at the AGM. Any unfilled Board vacancies shall be filled at an ordinary meeting of the Board on the prescribed completed nomination form.
(Revised AGM 2001)
 - (f) Members who stand unopposed for a position on the Board, shall not be automatically successful in their nomination but must be elected by majority vote.

SECRETARY.

- 22** (1) The secretary of the association shall, as soon as practicable after being appointed or elected as secretary, lodge notice with the association of his or her address.
- (2) It is the duty of the secretary to keep minutes of:-
- (a) All appointments of office bearers and members of the Board;
 - (b) The names of members of the Board present at a Board meeting or a general meeting;
and
 - (c) All proceedings at Board, Executive and General meetings.
- (3) Minutes of proceedings at a meeting shall be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.

TREASURER.

- 23** It is the duty of the treasurer of the association to ensure that-
- (a) All money due to the association is collected and received, banked into the association bank accounts and that all payments authorised by the association are made; and
 - (b) Correct books and accounts are kept showing the financial affairs of the association, including full details of all receipts and expenditure connected with the activities of the association.

CASUAL VACANCIES.

- 24** For the purpose of these rules, a casual vacancy in the office bearers of the Board occurs if the member-
- (a) Dies;
 - (b) Ceases to be a member of the association;
 - (c) Becomes an insolvent under administration within the meaning of Corporations Law;
 - (d) Resigns office by notice in writing given to the secretary. Such member is ineligible to hold office for a period of three (3) years unless such resignation was due to ill health or covered under rule 50;
 - (e) Is removed from office under rule 25;
 - (f) Becomes of unsound mind or whose person or estate is liable to be dealt with in any way under the law relating to mental health.

REMOVAL OF BOARD MEMBER.

- 25** (1) The association in general meeting may by resolution remove any member of the Board from office before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed. Refer also to rule 17 1(b).
- (2) Where a member of the committee to whom a proposed resolution referred to in clause (1) relates, makes representations in writing to the secretary or president (not exceeding a reasonable length) and request that the representations be notified to the members of the association, the secretary or the president may send a copy of the representations to each member of the association or, if the representations are not so sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

MEETINGS AND QUORUM.

- 26** (1) The Board shall meet at least 6 times in each period of 12 months at such place and time as the Board may determine.
- (2) Additional meetings of the Board may be convened by the president or by any three members of the Board.
- (3) Written notice of a meeting shall be given by the secretary to each member of the Board at least 14 days (or other such period as may be unanimously agreed upon by the members of the Board) before the time appointed for the holding of the meeting.
- (4) Notice of a meeting given under clause (3) shall specify the general nature of the business to be transacted at the meeting and no business other than that business shall be transacted at the meeting, except business which the Board present at the meeting unanimously agree to treat as urgent business.
- (5) The quorum necessary for the transaction of the business of the Board shall be one third of the members of the Board holding office at the time the Board meets for the dispatch of business.
- (6) The continuing members of the Board may act notwithstanding any vacancy in the Board, but if and so long as their number is reduced below the number fixed by or pursuant to these rules as the necessary quorum of the Board, the continuing member or members may act for the purpose of increasing the

number of members of the Board to that number or of summoning a general meeting of the association but for no other purpose.

- (7) The Board shall transact no business unless a quorum is present. If within 30 minutes of the time appointed for the meeting a quorum is not present, the meeting stands adjourned to the same place and at the same hour of the same day in the following week or at such time as decided by those present.
- (8) If at the adjourned meeting a quorum is not present within 30 minutes of the time appointed for the meeting, the meeting shall be dissolved.
- (9) At the meeting of the Board-
 - (a) The president or, in the president's absence, the vice-president, shall preside; or
 - (b) If the president and the vice president are absent or unwilling to act, one of the remaining Board members present may be chosen by the members present at the meeting to preside.

DELEGATION BY BOARD TO COMMITTEE OR SUB COMMITTEE.

- 27 (1) The Board may, by instrument in writing, delegate to one or more committee or sub (consisting of such member or members of the association as the Board thinks fit) the exercise of such of the functions of the Board as are specified in the instrument, other than –
 - (a) This power of delegation; and
 - (b) A function, which is a duty, imposed on the Board by the Act or by any other law.
- (2) A function, the exercise of which has been delegated to a sub committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub committee in accordance with the terms of the delegation.
- (3) A delegation under this section may be made subject to such conditions or limitations as to the exercise of any function the subject thereof, or as to time or circumstances, as may be specified in the instrument of delegation
- (4) Notwithstanding any delegation under this rule, the Board may continue to exercise any function delegated.
- (5) Any act or thing done or suffered by a sub committee acting in the exercise of a delegation under this rule has the same force and effect as it would have if it had been done or suffered by the Board.
- (6) The Board may, by instrument in writing, revoke wholly or in part any delegation under this rule.
- (7) A sub committee may meet and adjourn, as it thinks proper.
- (8) The President and Secretary of the association shall be ex-officio members of all committees.

VOTING AND DECISIONS.

- 28 (1) Questions arising at a meeting of the Board or of any sub-committee appointed by the Board shall be determined by a majority of the votes of members of the board or subcommittee present at the meeting and entitled to vote.
- (2) Each member present at a meeting of the Board or any registered member of a sub committee appointed by the board (including the person presiding at the meeting) is entitled to one vote on any question, the person presiding may exercise a second or casting vote, the casting vote is to maintain the status quo.

- (3) Subject to rule 26(5) the Board may act notwithstanding any vacancy on the Board.
- (4) Any act or thing done or suffered, or purporting to be done or suffered, by the Board or by a sub-committee appointed by the Board, is valid and effectual notwithstanding any defect that may afterwards be discovered in the appointment or qualification of any member of the Board or sub-committee.

PART V: GENERAL MEETINGS

ANNUAL GENERAL MEETINGS-HOLDING OF

- 29**
- (1) With the exception of the first annual general meeting of the association, the Association shall, at least once in each calendar year and within the period of 6 months after the expiration of each financial year of the association, convene an annual general meeting of its members.
 - (2) The association shall hold its first annual general meeting
 - (a) within the period of 18 months after its incorporation under the Act; and
 - (b) within the period of 6 months after the expiration of the first financial year of the association.
 - (4) Clause (1) and (2) have effect subject to any extension or permission granted by the Commission under section 26 (3) of the Act.

ANNUAL GENERAL MEETINGS-CALLING OF AND BUSINESS AT

- 30**
- (1) The annual general meeting of the association shall, subject to the act and to rule 29, be convened on such date and at such place and time as the Board sees fit.
 - (2) In addition to any other business, which may be transacted at an annual general meeting, the business of an annual general meeting shall be-
 - (a) To confirm the minutes of the last preceding annual general meeting and of any special meeting held since that meeting;
 - (b) To receive from the Board reports upon the activities of the association during the last preceding financial year;
 - (c) To elect office bearers of the association; and
 - (d) To receive and consider the statement, which is, required to be submitted to members pursuant to section 26 (6) of the Act.
 - (3) An annual general meeting shall be specified as such in the notice convening it.

SPECIAL GENERAL MEETINGS-CALLING OF

- 31**
- (1) The Board may, whenever it thinks fit, convene a special general meeting of the association.
 - (2) The Board shall on the requisition in writing of not less than 50 members, convene a special general meeting of the association.
 - (3) A requisition of members for a special general meeting-
 - (a) Shall state the purpose or purposes of the meeting;
 - (b) Shall be signed by the members making the requisitions;

- (c) Shall be lodged with the secretary; and
 - (d) May consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- (4) If the Board fails to convene a special general meeting to be held within 1 month after the date on which a requisition of the members for the meeting is lodged with the secretary, any one or more of the members who made the requisition may convene a special general meeting to be held not later than 3 months after that date.
- (5) A special general meeting convened by a member or members as referred to in clause (4) shall be convened as nearly as is practicable in the same manner as the Board convenes general meetings.

NOTICE

- 32**
- (1) Except where the nature of the business proposed to be dealt with at a general meeting required a special resolution of the association, the secretary shall, at least 14 days before the date fixed for the holding of the general meeting, cause to be sent to each member whose name appears in the register of members, a notice specifying the date, place and time of the meeting and the nature of the business proposed to be transacted at the meeting.
 - (2) Where the nature of the business proposed to be dealt with at a special general meeting requires a special resolution of the association, the secretary shall, at least 21 days before the date fixed for the holding of the general meeting, cause notice to be sent to each member in the manner provided in clause (1), the intention to propose the resolution as a special resolution.
 - (3) No business other than that specified in the notice convening a general meeting shall be transacted at the meeting except, in the case of an annual general meeting, business that may be transacted pursuant to rule 30 (2).
 - (4) A member desiring to bring any business before a general meeting may give notice in writing of that business to the secretary, who shall include that business in the next notice calling a general meeting given after receipt of the notice from the member.

PROCEDURE

- 33**
- (1) No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time the meeting is considering that item.
 - (2) Thirty members present in person (being members entitled under these rules to vote at a general meeting) constitutes a quorum for the transaction of the business of a general meeting.
 - (3) If within 30 minutes after the appointed time for the commencement of a general meeting a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved. In any other case it shall stand adjourned to the same day in the following week at the same time and place, or to such other day and at such other place as specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned.
 - (4) If at the adjourned meeting a quorum is not present within 30 minutes after the time appointed for the commencement of the meeting, the members present shall constitute a quorum.

PRESIDING MEMBER

- 34** (1) The president or in the president's absence, the vice-president, shall preside as chairperson at each general meeting of the association.
- (2) If the president and vice-president are absent from a general meeting or unwilling to act, the members present shall elect one of their number to preside as chairperson at the meeting.

ADJOURNMENT

- 35** (1) The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- (2) Where a general meeting is adjourned for 14 days or more, the secretary shall give written or oral notice of an adjourned meeting to each member of the association stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- (3) Except as provided in clauses (1) and (2) notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

MAKING OF DECISIONS

- 36** (1) A question arising at a general meeting of the association shall be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is requested, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the association, is evidence of the fact without proof of the number or the proportion of the votes recorded in favour of or against that resolution.
- (2) At a general meeting of the association, a poll may be demanded by the chairperson or by not less than 3 members present in person or by proxy at the meeting.
- (3) Where a poll is requested at a general meeting, the poll shall be taken -
- (a) Immediately in the case of a poll which relates to the election of the chairperson of the meeting or to the question of an adjournment; or
 - (b) In any other case, in such manner and at such time before the close of the meeting as the chairperson directs, and the resolution of the poll on the matter shall be deemed to be the resolution of the meeting on the matter.

SPECIAL RESOLUTION

- 37** A resolution of the association is a special resolution if: -
- (a) It is passed by a majority which comprises not less than three-quarters of such members of the association as, being entitled under these rules so to do, vote in person or by proxy at a general meeting of which not less than 21 days written notice specifying the intention to propose the

- resolution as a special resolution was given in accordance with these rules; or
- (b) Where it is made to appear to the Commission that it is not possible or practicable for the resolution to be passed in the manner specified in paragraph (a) the resolution is passed in a manner specified by the Commission.

VOTING

- 38** (1) Upon any question arising at a general meeting of the association, a member has one vote only.
- (2) All votes shall be given personally or by proxy but no member may hold more than 1 proxy.
- (3) In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second or casting vote.
- (4) A member or proxy is not entitled to vote at any general meeting of the association unless all money due and payable by the member to the association has been paid, other than the amount of the annual subscription payable in respect of the then current year.

APPOINTMENT OF PROXIES

- 39** (1) Each member shall be entitled to appoint another member as proxy by notice given to the secretary no later than 7 days before the time of the meeting in respect of which the proxy is appointed.
- (2) The notice appointing the proxy shall be in the form set out in these rules.

PART VI: MISCELLANEOUS

INSURANCE

- 40** (1) The association shall effect and maintain insurance pursuant to section 44 of the act.
- (2) In addition to the insurance required under clause (1), the association may effect and maintain other insurance.

FUNDS-SOURCE

- 41** (1) The funds of the association shall be derived from entrance fees and annual subscriptions of members, donations and subject to any resolution passed by the association in general meeting, such other sources as the Board determines.
- (2) All money received by the association shall be deposited as soon as practicable and without deduction to the credit of the association's bank account.
- (3) The association shall, as soon as practicable after receiving any money, issue an appropriate receipt.

FUNDS MANAGEMENT

- 42** (1) Subject to any resolution passed by the association in general meeting, the funds of the association shall be used in pursuance of the objects of the association in such manner as the Board determines.
- (2) Any 2 of 4 nominated members of the board shall sign all cheques, drafts, promissory notes, and other negotiable instruments.

- (3) No two members of the same household or family shall be eligible to sign any cheque, draft, promissory notes, or other negotiable instruments.

ALTERATION OF OBJECTS AND RULES

- 43 The statement of objects and these rules may be altered, rescinded or added to only by a special resolution of the association.

COMMON SEAL

- 44 (1) The common seal of the association shall be kept in the custody of the public officer.
- (2) The common seal shall not be fixed to any instrument except by the authority of the Board and the affixing of the common seal shall be attested by the signatures either of 2 members of the Board or of 1 member of the Board and of the public officer or secretary.

CUSTODY OF BOOKS

- 45 Except, as otherwise by these rules, the public officer shall keep in his or her custody or under his or her control all records, books and other documents relating to the association.

INSPECTION OF BOOKS ETC.

- 46 The records, books and other documents of the association shall be open to inspection, free of charge, by a member of the association at any reasonable hour.

SERVICE OF NOTICES

- 47 (1) For the purpose of these rules, a notice may be served by or on behalf of the association upon any member either personally or by sending it by post to the member at the member's address shown in the register of members.
- (2) Where a document is sent to a person by properly addressing, prepaying and posting to the person a letter containing the document, the document shall, unless the contrary is proved, be deemed for the purposes of these rules to have been served on the person at the time at which the letter would have been delivered in the ordinary course of post.

PAYMENT ETC. OF OFFICE-BEARERS AND MEMBERS.

- 48 A member of the Board shall not be appointed to any salaried office of the association or any office of the association paid by fees, and no remuneration or other benefit in money or moneys worth shall be given by the association to any member of the Board except-
 - (a) Repayment of out of pocket expenses;
 - (b) interest at a rate not exceeding interest at the rate for the time being which is or would be charged by the association's bankers for money lent to the association; and
 - (c) reasonable and proper rent for premises let to the association.

VACATION OF OFFICE

- 50** Without limiting the operation of rule 24, the office of a member of the Board shall become vacant if-
- (a) The member holds an office of profit in the association;
 - (b) The member is directly or indirectly interested in any contract with the association.

HONOUR APPOINTMENTS

The Association shall have the power to confer Life Membership, Honorary Membership, admission to Hall of Fame and Merit awards to persons who have given outstanding service to the sport of Tenpin Bowling.

51 HALL OF FAME.

- (a) Membership eligibility shall be divided into two categories,
 - (i) A person who has distinguished themselves by their bowling ability;
 - (ii) A person who has given outstanding service in a non-bowling capacity.
- (b)
 - (i) A person to qualifying for eligibility as a distinguished bowler will have competed in at least five (5) Tenpin Sydney tournaments, to have used his/her bowling prowess in a manner which has contributed to the growth of competitive bowling, to display conduct that will serve as an example to junior bowlers and to have consistently shown a bowling ability of an exceptionally high standard.
 - (ii) A person to qualify in a non-bowling capacity will be required to have performed duties, which have resulted in the growth and advancement of the sport of Tenpin bowling in the Sydney area.
- (c) An affidavit listing the nominated person's history, qualifications, and reasons prompting the nomination shall be forwarded to the Association secretary. A copy of this nomination will be forwarded to all members of the Board of Directors at least three weeks prior to the board meeting, which will deal with the nomination.
- (d) Nominations will be voted on by the Board of Directors.
- (e) The Secretary will notify successful candidates by mail and an installation ceremony will take place at a suitable time determined by the Board. The President of the Association will present the candidate with a suitably engraved plaque, or to the candidate's representative, or to a relative if the award is made posthumously.
- (f) No more than two (2) installations will be made in a 12-month period.

LIFE MEMBERSHIP

- (a) Tenpin Sydney may appoint Life Members and subject to Association rules and by-laws, confer on any life member such privileges or such restrictions, as it thinks fit.
- (b) Any person who has given outstanding service to the Association in a bowling or non-bowling capacity will base membership eligibility on the performance.
- (c) A nominee for life membership must be a member in good standing, have served the sport for at least 15

years in an unpaid position, has been a member of the Association for at least 15 years, has been instrumental in providing the sport with value or services of an exceptional nature and has at all time promoted the aims and ideals of the sport.

- (d) Any member of the Association, with the support of a seconder, may nominate another member for Life Membership by submitting their name and background to the Association secretary no less than two months prior to the AGM, where it will require and 80% vote of approval.
- (e) The Board of Directors will check the bona fides of a candidate and make a recommendation to the AGM after receiving 80% support of the Board.
- (g) Life Members will be entitled to all the usual rights and privileges of ordinary membership, including the right of vote.

52 MERIT AWARDS AND HONORARY MEMBERSHIP

The Association may confer honorary membership on any person for such period as it thinks fit and confer a Merit Award on any person for services to the Association after nominations have been submitted in the usual manner. Members of the Board will determine both after receiving 80% support of the Board.

53 VOTING ON HONORARY APPOINTMENTS

Voting in all instances of the above will be conducted by way of secret ballot.